

COVID-19 RISK ASSESSMENT – D2D

Date of Assessment:	April 2021	Assessed By:	Alistair Kerr	Location:	D2D activity	Assessment No.:	2
Activities:	Promotion of The Hospice Lottery Partnership (HLP) via door-to-door activity with the general public					Review Date:	2022

Significant Hazard	Persons Affected	Guidance Control Measures	Detailed Actions	Responsible Persons(s)	Complete
The Spread of Covid-19	All	Assess whether grounds of property are safe to enter and social distance can be maintained at the property	A visual scan of the route to the property to be carried out with particular attention to the door area	Promoters	
The Spread of Covid-19	All	Consider whether the occupants of the property are likely to be elderly and therefore at risk	Consider the existence of hand rails, mobility scooters, etc.	Promoters	
The Spread of Covid-19	All	Face shields/Facemasks	Provided to Promoters by The Hospice Lottery. Must be worn at all times while canvassing	Promoters	
The Spread of Covid-19	All	Hygiene products	Sanitiser hand gel, wipes and tissues supplied by The Hospice Lottery	Hospice Lottery and Promoters	
The Spread of Covid-19	All	Social distancing	Government guidelines regarding distance to be followed. Tape measures issued for avoidance of doubt	Hospice Lottery and Promoters	
The Spread of Covid-19	All	Promoters must not enter a house in any circumstance	Promoters trained in accordance with Hospice Lottery COVID-19 policy and procedures	Promoters	
The Spread of Covid-19	All	Reduce contact options	Promoters supplied with QR/SMS technology	Hospice Lottery and Promoters	

Significant Hazard	Persons Affected	Guidance Control Measures	Detailed Actions	Responsible Persons(s)	Complete
The Spread of Covid-19	All	Facilitate Track and Trace national implementation	Promoters to use detailed knock sheets and give name and Hospice Lottery contact details to every person engaged with	Promoters	
The Spread of Covid-19	All	Health of Promoters	Promoters sign back to work forms declaring themselves free of COVID-19 symptoms. Regular declarations to be made	Hospice Lottery and Promoters	

Signature of Competent Person: *Alistair Kerr* Date: April 2021

Job Title: Sales Manager